

# MINUTES OF A MEETING OF LONG SUTTON & WELL PARISH COUNCIL HELD ON WEDNESDAY 1<sup>st</sup> JULY 2026

**Members:** Cllrs Jim Goodbourn (Chair)(JG), James Burton Stewart(JBS), Jonathan Clark(JC), Frazer Hamilton(FH) & Karen Thornton(KT)

**In Attendance:** Susan Richardson, Clerk & RFO and 2 Members of the Public.

|                       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                 |  |          |                    |                                     |        |                   |                                             |        |                |                       |        |                       |                       |       |     |                      |        |               |                          |        |
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| 11/26                 | <b>ELECTION OF CO-OPTED COUNCILLOR</b> - Following Parish wide advertisement JG Proposed that Jonathan Clark be duly elected as a Parish Councillor, KT Seconded the Proposal. Jonathan Clark was duly elected signing his Acceptance of Office and Declarations of Pecuniary Interests.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                 |  |          |                    |                                     |        |                   |                                             |        |                |                       |        |                       |                       |       |     |                      |        |               |                          |        |
| 12/26                 | <b>APOLOGIES</b> were received from HDC Cllr Stephen Highley.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                 |  |          |                    |                                     |        |                   |                                             |        |                |                       |        |                       |                       |       |     |                      |        |               |                          |        |
| 13/26                 | <b>DECLARATIONS OF INTEREST AND APPLICATIONS FOR DISPENSATIONS UNDER s33 OF THE LOCALISM ACT 2011</b> - No declarations declared.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                 |  |          |                    |                                     |        |                   |                                             |        |                |                       |        |                       |                       |       |     |                      |        |               |                          |        |
| 14/26                 | <b>PUBLIC SESSION</b> - Nothing of note.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                 |  |          |                    |                                     |        |                   |                                             |        |                |                       |        |                       |                       |       |     |                      |        |               |                          |        |
| 15/26                 | <b>ROUTINE BUSINESS &amp; ADMINISTRATION</b><br>(a) <u>Ratification of Minutes</u> - Minutes from the Annual Parish Meeting held on 15 <sup>th</sup> May 2026 (01/26-10-/26) were unanimously APPROVED. Proposed KT, Seconded JBS.<br>(b) <u>Roles &amp; Responsibilities YE 2027</u> were approved. Please see Appendix One<br>(c) <u>PC Meeting Dates</u> were approved a noted by Cllrs as; 24 <sup>th</sup> September 26 <sup>th</sup> November and 28 <sup>th</sup> January 2027.<br>(d) <u>Co-Option Councillor</u> - Agenda error, repetition see 11/26.<br>(e) <u>Proposed Dimanche Rally</u> – It was AGREED to launch a parish wide survey to enable the Parish Council to react to the Proposed Dimanche Rall in April 2027. The ‘poll’ will be launched on the Village WhatsApp, Facebook, Parish Magazine, and Contact List. When the results are known the PC will respond accordingly. JG asked JC to review the documents and lead on the PCs behalf. <u>Post Meeting Note</u> - The result of the survey resulted in an overwhelming objection to the proposed rally utilizing the roads through the Parish.                                                                                                                                                                                                                                                        |                 |  |          |                    |                                     |        |                   |                                             |        |                |                       |        |                       |                       |       |     |                      |        |               |                          |        |
| 16/26                 | <b>FINANCE</b><br><b>To Review &amp; Approve</b><br>(a) <u>The Internal Auditor’s report for YE 2026</u> was reviewed and duly APPROVED with no comments of observations of note.<br>(b) <u>Section 1 - Annual Governance Statement for YE 2026</u> was reviewed and members authorised the Chairman and Clerk to sign on behalf of the Parish Council.<br>(c) <u>Section 3 - Accounting Statement for YE 2026</u> was reviewed having been signed by the RFO. Members authorised the Chairman to sign on behalf of the Parish Council.<br>(d) <u>Conflicts of Interest with BDO LLP for YE 2026</u> – Members confirmed that they had no known conflicts of interest with the external auditor for YE 2026, BDO LLP.<br>(e) <u>Payments &amp; Receipts</u> approved as follows; <table><tr><td><b>Payments</b></td><td></td><td><b>£</b></td></tr><tr><td>Playsafety Limited</td><td>Annual Safety Inspection Playground</td><td>114.00</td></tr><tr><td>Playscene Limited</td><td>Supply &amp; Fit Replacement Planks to Zip Wire</td><td>414.00</td></tr><tr><td>DIY Aggregates</td><td>Pond Debris Clearance</td><td>330.00</td></tr><tr><td>Hart District Council</td><td>Uncontested Elections</td><td>24.00</td></tr><tr><td>SSE</td><td>Electricity Pavilion</td><td>317.75</td></tr><tr><td>James O’Neill</td><td>Internal Auditor YE 2026</td><td>250.00</td></tr></table> | <b>Payments</b> |  | <b>£</b> | Playsafety Limited | Annual Safety Inspection Playground | 114.00 | Playscene Limited | Supply & Fit Replacement Planks to Zip Wire | 414.00 | DIY Aggregates | Pond Debris Clearance | 330.00 | Hart District Council | Uncontested Elections | 24.00 | SSE | Electricity Pavilion | 317.75 | James O’Neill | Internal Auditor YE 2026 | 250.00 |
| <b>Payments</b>       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | <b>£</b>        |  |          |                    |                                     |        |                   |                                             |        |                |                       |        |                       |                       |       |     |                      |        |               |                          |        |
| Playsafety Limited    | Annual Safety Inspection Playground                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | 114.00          |  |          |                    |                                     |        |                   |                                             |        |                |                       |        |                       |                       |       |     |                      |        |               |                          |        |
| Playscene Limited     | Supply & Fit Replacement Planks to Zip Wire                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | 414.00          |  |          |                    |                                     |        |                   |                                             |        |                |                       |        |                       |                       |       |     |                      |        |               |                          |        |
| DIY Aggregates        | Pond Debris Clearance                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | 330.00          |  |          |                    |                                     |        |                   |                                             |        |                |                       |        |                       |                       |       |     |                      |        |               |                          |        |
| Hart District Council | Uncontested Elections                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | 24.00           |  |          |                    |                                     |        |                   |                                             |        |                |                       |        |                       |                       |       |     |                      |        |               |                          |        |
| SSE                   | Electricity Pavilion                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | 317.75          |  |          |                    |                                     |        |                   |                                             |        |                |                       |        |                       |                       |       |     |                      |        |               |                          |        |
| James O’Neill         | Internal Auditor YE 2026                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | 250.00          |  |          |                    |                                     |        |                   |                                             |        |                |                       |        |                       |                       |       |     |                      |        |               |                          |        |
| 17/26                 | <b>PLANNING</b><br>(a) <b>To Review and Approve PC comment;</b><br>(i) <b>26/00578/HOU The Granary at The Oasts, Woodhill Lane</b> for erection of an infill porch extension and conversion of garage to form kitchen/dining and family room.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                 |  |          |                    |                                     |        |                   |                                             |        |                |                       |        |                       |                       |       |     |                      |        |               |                          |        |

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**MINUTES OF A MEETING OF  
LONG SUTTON & WELL PARISH COUNCIL HELD ON  
WEDNESDAY 1<sup>st</sup> JULY 2026**

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| <b>23/26</b><br>(a) | <b>ANY OTHER BUSINESS</b><br>RAF Odiham Families Day has been confirmed as Friday 31 <sup>st</sup> July 2026. There will be an increase in aircraft activity, with Chinook helicopters flying wide circuits from the airfield performing displays in the afternoon. A schedule of activity will be released shortly. |
| <b>24/26</b>        | <b>DATE OF THE NEXT MEETING</b> - Thursday 24 <sup>th</sup> September 2026 in The Long Sutton Village Hall at 7.30 p.m.                                                                                                                                                                                              |

*Meeting Closed at 20.45*

**APPENDIX ONE** - Agenda Item 15/26(b)

**ROLES & RESPONSIBILITIES 2026-2027**

**Communication**

Website - Clerk (supported by PC)  
Facebook & WhatsApp - Clerk (supported by PC)  
Parish Magazine - Clerk (supported by PC)  
Parishioner Contact List - Clerk

**Council Administration**

Legal Support - Lead JG (supported by the Clerk)  
Employment Group - Lead JG (supported by PC)  
Grants & External Funding Opportunities - PC

**External Representation**

LWC - Lead JG (supported by KT & Clerk)  
LSPS - Lead KT (supported by Clerk)  
OGCC - Lead Clerk (supported by KT & PC)

**Highways**

SID Management - Lead JBS (supported by FH)  
Highways - Lead JC (supported by the Clerk)  
Lengthsman - Lead JC (supported by the Clerk)  
Footpath, Bridleways - Lead JBS (supported by FH)

**Planning**

Initial Review of Planning Applications – Lead FH (supported by PC)  
Wingate Meadow – Lead JG (supported by PC)

**Playing Field, Playground & Pavilion**

Playing Field & Pavilion Weekly Inspections - Lead KT (supported by Clerk & PC)  
Playground Weekly Inspections - Lead KT (supported by PC)

**Village Amenities**

Defibrillator - Lead Clerk (supported by PC)  
Pond - Lead PC (supported by Volunteers)  
Noticeboards - Lead Clerk (supported by PC)

Chairman .....