

**MINUTES OF THE ANNUAL MEETING OF  
LONG SUTTON & WELL PARISH COUNCIL HELD ON  
FRIDAY 15<sup>th</sup> MAY 2026**

**Members:** Cllrs Jim Goodbourn (Chair)(JG), James Burton Stewart(JBS) & Karen Thornton(KT)

**In Attendance:** Susan Richardson, Clerk & RFO, 2 Members of the Public

<b>01/26</b>	<b>ELECTION OF CHAIRMAN</b> - Cllr Thornton PROPOSED that Cllr Jim Goodbourn be elected as Chairman of the Long Sutton & Well Parish Council. Cllr Burton Stewart SECONDED the Proposal. Cllr Goodbourn was duly elected.																																													
<b>02/26</b>	<b>ACCEPTANCE OF OFFICE &amp; DECLARATIONS OF INTEREST</b> - All Councillors present completed their Acceptance of Office forms which the Clerk, as the Proper Officer, duly witnessed. Each Councillor completed and signed their Declarations of Interest forms which will be forwarded to the Monitoring Office at Hart District Council.																																													
<b>03/26</b>	<b>APOLOGIES</b> were received from Cllr Frazer Hamilton and HDC Cllr Stephen Highley.																																													
<b>04/26</b>	<b>DECLARATIONS OF INTEREST AND APPLICATIONS FOR DISPENSATIONS UNDER s33 OF THE LOCALISM ACT 2011</b> - No declarations declared.																																													
<b>05/26</b>	<b>PUBLIC SESSION</b> - Nothing to note.																																													
<b>06/26</b> (a)	<b>ROUTINE BUSINESS &amp; ADMINISTRATION</b> <u>Ratification of Minutes</u> - Minutes from the Parish Meeting held on 26 <sup>th</sup> March 2026 (71/25-83/25) were unanimously APPROVED.																																													
<b>07/26</b>	<b>PROPOSALS &amp; RESOLUTIONS</b> <b>Governing Documents YE 2027</b> - The Clerk advised that no amendments are required to the PCs current Standing Orders, Financial Regulations or Codes of Conduct recommending their readoption for YE 2027. JG PROPOSED that the documents listed by adopted. KT SECONDED the proposal.																																													
<b>08/26</b> (a)	<b>FINANCE</b> <b>To Review &amp; Approve;</b> Payment was unanimously APPROVED; <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Payments</th> <th></th> <th style="text-align: right;">£</th> </tr> </thead> <tbody> <tr> <td>HALC</td> <td>Planning Course (online) Cllr Hamilton</td> <td style="text-align: right;">70.80</td> </tr> <tr> <td>Legionella Services UK Ltd</td> <td>Legionella Risk Assessment (Pavilion)</td> <td style="text-align: right;">393.60</td> </tr> <tr> <td>HALC</td> <td>Affiliation Fees 2026/27</td> <td style="text-align: right;">286.00</td> </tr> <tr> <td>First Right Plumbing Services</td> <td>Post Legionella RA work at Pavilion</td> <td style="text-align: right;">342.00</td> </tr> <tr> <td>JWF Consultations Limited</td> <td>20mph Zone Feasibility Review</td> <td style="text-align: right;">175.00</td> </tr> <tr> <td>Lord Wandsworth College</td> <td>Grass cutting October to March</td> <td style="text-align: right;">576.00</td> </tr> <tr> <td>SLCC</td> <td>Accuracy Skills Clerk (Shared /3 PCs)</td> <td style="text-align: right;">97.92</td> </tr> <tr> <td>Susan Richardson</td> <td>Admin Expenses April to September</td> <td style="text-align: right;">162.83</td> </tr> <tr> <td>RMB</td> <td>ECIR &amp; PAT Testing Pavilion</td> <td style="text-align: right;">252.62</td> </tr> <tr> <td>HALC</td> <td>Affiliation Fees</td> <td style="text-align: right;">286.00</td> </tr> <tr> <td>PCCC Long Sutton</td> <td>Donation to Grass Cutting</td> <td style="text-align: right;">100.00</td> </tr> <tr> <th colspan="2" style="text-align: left;">Receipts</th> <th style="text-align: right;">£</th> </tr> <tr> <td>OGCC</td> <td>Hire Agreement Season 2026 Cricket</td> <td style="text-align: right;">2,474.00</td> </tr> <tr> <td>Hart District Council</td> <td>Precept Demand YE 2027</td> <td style="text-align: right;">28,045.00</td> </tr> </tbody> </table>	Payments		£	HALC	Planning Course (online) Cllr Hamilton	70.80	Legionella Services UK Ltd	Legionella Risk Assessment (Pavilion)	393.60	HALC	Affiliation Fees 2026/27	286.00	First Right Plumbing Services	Post Legionella RA work at Pavilion	342.00	JWF Consultations Limited	20mph Zone Feasibility Review	175.00	Lord Wandsworth College	Grass cutting October to March	576.00	SLCC	Accuracy Skills Clerk (Shared /3 PCs)	97.92	Susan Richardson	Admin Expenses April to September	162.83	RMB	ECIR & PAT Testing Pavilion	252.62	HALC	Affiliation Fees	286.00	PCCC Long Sutton	Donation to Grass Cutting	100.00	Receipts		£	OGCC	Hire Agreement Season 2026 Cricket	2,474.00	Hart District Council	Precept Demand YE 2027	28,045.00
Payments		£																																												
HALC	Planning Course (online) Cllr Hamilton	70.80																																												
Legionella Services UK Ltd	Legionella Risk Assessment (Pavilion)	393.60																																												
HALC	Affiliation Fees 2026/27	286.00																																												
First Right Plumbing Services	Post Legionella RA work at Pavilion	342.00																																												
JWF Consultations Limited	20mph Zone Feasibility Review	175.00																																												
Lord Wandsworth College	Grass cutting October to March	576.00																																												
SLCC	Accuracy Skills Clerk (Shared /3 PCs)	97.92																																												
Susan Richardson	Admin Expenses April to September	162.83																																												
RMB	ECIR & PAT Testing Pavilion	252.62																																												
HALC	Affiliation Fees	286.00																																												
PCCC Long Sutton	Donation to Grass Cutting	100.00																																												
Receipts		£																																												
OGCC	Hire Agreement Season 2026 Cricket	2,474.00																																												
Hart District Council	Precept Demand YE 2027	28,045.00																																												
<b>09/26</b> (a) (i)  (ii)  (iii)	<b>PLANNING</b> <b>To Review and Approve PC comment;</b> <b>26/00632/HOU The Old Parsonage, The Street</b> for installation of solar panels on the roof of outbuilding (summerhouse) in the curtilage of listed building. Comments invited by 12 <sup>th</sup> May. It was AGREED to offer no objection. <b>26/00721/HOU Well Farm Cottage, Well</b> for erection of a front porch and partial removal of the entrance wall. It was AGREED to offer no objection. <b>26/00717/HOU Gullivers, The Street</b> for installation of wheelchair access ramp and replacement front door. It was AGREED to offer no objection.																																													

MINUTES OF THE ANNUAL MEETING OF  
LONG SUTTON & WELL PARISH COUNCIL HELD ON  
FRIDAY 15<sup>th</sup> MAY 2026

---

<b>83/25</b>	<b>DATE OF NEXT MEETINGS</b> – Thursday 1 <sup>st</sup> July 2026 in The Long Sutton Village Hall at 7.30 p.m.
--------------	--

*Meeting Closed at 19.35*