

MINUTES OF LONG SUTTON & WELL PARISH COUNCIL'S ANNUAL MEETING HELD ON THURSDAY 27 MAY 2021

Members: Cllrs Nick Trew, Chairman (NT), Jim Goodbourn (JG), Mark Bartlett (MB), Roger Bright (RB) & Sophie Radcliffe (SR). **Others:** Susan Richardson, Clerk & RFO and 2 members of the public.

01/21 Election of Chairman of the Council

Cllr Nick Trew was unanimously elected Chairman of the Council for 2021/22 and signed the Declaration of Acceptance of Office.

02/21 Election of Vice Chairman of the Council

Cllr Jim Goodbourn was unanimously elected to Vice Chairman of the Council for 2021/22 and signed the Declaration of Acceptance of Office.

03/21 Apologies no apologies were received.

04/21 Declaration of Interest - MB declared Shepewood House as a neighbouring property.

05/21 Approval of the Minutes of the Parish Council Meeting held on 25 March 2021. The Council **RESOLVED** to approve the minutes 79/20 to 94/20.

06/21 PROPOSALS & RESOLUTIONS

(a) Standing Orders 2021/2022 - NT proposed that the 2020/21 Standing Orders be adopted without change for year 2021/22. The proposal was unanimously **RESOLVED**.

(b) Financial Regulations 2021/22 - NT proposed that the 2020/21 Financial Regulations be adopted without change for year 2021/22. The proposal was unanimously **RESOLVED**.

07/21 FINANCE

(a) Q4 Summary of Receipts & Payments (Appendix One) - the Q4 Summary Payments & Receipts to 31st March was unanimously **APPROVED**.

(b) Section 1 of the 2020/21 Annual G&A Return - the Council unanimously **APPROVED** the signing of Section 1 of the 2020/21 AGAR by the Chairman. This was countersigned by the Clerk as Responsible Finance Officer.

(c) Section 2 of the 2020/21 Annual G&A Return - the Council unanimously **APPROVED** the signing of Section 2 of the 2020/21 AGAR by the Chairman. This was countersigned by the Clerk as Responsible Finance Officer.

(d) Bank Reconciliation to 30 April 2021 (Appendix Two) - the Bank Reconciliation was unanimously **APPROVED**.

(e) Payments & Receipts to 30 April 2021 (Appendix Two) - the Payments & Receipts to 30 April 2021 were unanimously **APPROVED**.

08/21 PLANNING

(a) **21/00922/FUL Hyde Cottage, The Street, Long Sutton, Hook RG29 1SR** for demolition of existing detached garage, erection of a four-bedroom detached dwelling and alterations to existing access to the public highway. It was **AGREED** to object to this planning application.

(b) **21/01132/HOU & 21/01133/LBC Ridgers Cottage, Wingate Lane, Long Sutton, Hook RG29 1SZ** for replacement of windows with double glazed timber windows. Comments by 14 June 2021. It was **AGREED** to offer no objection.

(c) **21/01281/HOU Shepewood House, The Street, Long Sutton, Hook RG29 1TQ** for demolition of garage and erection of a detached garage with office space above, single storey side extension, rear orangery, changes to fenestration, swimming pool with associated plant room and changing facilities. It was **AGREED** to offer no objection to this planning application.

09/21 Date of the next meeting is confirmed as Thursday 29th July 2021 at 7.30 p.m. in Long Sutton Village Hall.

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APPENDIX ONE - Agenda Item 07/21(a)

LONG SUTTON & WELL PARISH COUNCIL							
SUMMARY RECEIPTS & PAYMENT ACCOUNT							
<u>4th QUARTER ENDED 31 MARCH 2021</u>							
						Figures shown exclusive of VAT	
Annual Budget	Actual-v- Budget					£	£
		RECEIPTS					
17325	100%	Precept				-	
14	32%	Bank Interest				0.43	
1500	186%	Other				-	
		TOTAL RECEIPTS					0.43
		PAYMENTS					
6760	100%	Net Salaries & Allowances (Jan-Mar 0)				1,689.99	
0	#DIV/0!	HCC - Pension Contributions (e'ers & e'ees)				-	
200	114%	Clerk's Expenses Net VAT (Jan-Mar 0)				-	
500	131%	Office Expenses				193.14	
200	83%	Chairman's Allowance				165.00	
2500	61%	Parish Maintenance				550.00	
1020	101%	Insurance Premium				-	
200	0%	Grants & Donations:				-	
200	92%	S137 Monies				75.12	
225	0%	Training				-	
200	0%	Hall Hire				-	
450	100%	Audit Fees				200.00	
250	82%	Subscriptions				-	
550	67%	Website				-	
1500	103%	Recreation Ground				209.90	
275	60%	Playground				-	
2300	122%	Miscellaneous/Other incl. Election Expenses				1,279.29	
1500	26%	VAT on payments				150.00	
18,830		TOTAL PAYMENTS					4,512.44
BALANCE BROUGHT FORWARD on 01/01/20						27,212.16	
ADD Total Receipts (as above)						0.43	
LESS Total payments (as above)						4,512.44	
Balance Carried forward 31/03/20						22,700.15	
These cumulative funds are represented by:							
Current Account Balance						5,208.24	
Less: Entered but not paid before YE : LVH							
Deposit Account Balance						8,387.34	
Other Account						9,104.57	
						22,700.15	
Signed:							
Susan Richardson, RFO for Long Sutton & Well PC				Date:		30th April 2021	

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APPENDIX TWO - Agenda Item 07/21(d) & (e)

BANK RECONCILIATION to 30th April 2021

	£
Lloyds Bank Treasurers Account	21,667.00
Lloyds Bank Instant Saver Account	8,387.41
Lloyds Bank Sink Fund	9,104.65
TOTAL CASH	39,159.06

PAYMENTS & RECEIPTS to 30th April 2021

Supplier	Services/Goods	£
Truly Empowered	Website, Email	15.54
PCC Long Sutton	Annual Donation	100.00
Aero Healthcare	Defib Pads	292.68
Southern Electric	Electricity to pavilion	82.59
Susan Richardson	Box A4 Paper, 6/12 HP Ink, Office 365, Domain Gandhi www.longsutton.com	158.10

		£
Hart District Council	2021/22 Precept	17,671.00