

MINUTES OF LONG SUTTON & WELL PARISH COUNCIL MEETING HELD ON THURSDAY 23 SEPTEMBER 2021

Present: Cllrs Nick Trew, Chair (NT), Jim Goodbourn Vice Chair (JG), Mark Bartlett (MB), Roger Bright (RB) and Sophie Radcliffe (SR)

In Attendance: Susan Richardson (Parish Clerk & Responsible Finance Officer)

Also present: 7 Members of the Public.

25/21 To receive apologies for absence

Apologies were received from HDC Cllrs Dorn, Kennet & Crookes. Cllrs Dorn & Crookes submitted reports.

26/21 To receive declarations of interest and requests for dispensation relating to any item on the agenda. MB declared an interest in Item 30/21(c) given the proximity of his residence. No other declarations were noted.

27/21 Public Session

Members of the Public in attendance requested updates on **(a) Windgate Meadow** (see Minute references 28/21(c)). **(b) Solar Farms** - HDC Cllr Kennett previously advised that no solar farm applications are listed on HDC's Planning Committee Agenda for October so most likely to be November. Parish Council volunteer opportunities are advertised through Parish media, including the Parish Council's website, circulation list and village noticeboards. The VE Noticeboard, outside of the village hall, will display updates from the SOL (Save Our Landscape) the action group formed to fight any proposed solar farms around Long Sutton. **(c) Fibre Broadband Project** - NT, as the Project Lead, explained that this project lies outside of the PC and welcomed offers of help from two members of the public present. They would discuss outside of the PC meeting.

A new resident to the village introduced himself to those present enquiring about any voluntary roles or projects he might assist with. As the ex-footpath warden for Mattingley Parish and current Footpath Warden from North Hants Area the Chairman invited him to fulfil the footpath warden for LS&W Parish. He was appointed and NT would speak to the current FP Warden.

Post Meeting Note: The Clerk believes that the process and appointment was a misstep by the PC. There was no vacancy to be filled, it was not an Agenda item and the current FP Warden had not been approached. Parish Council volunteer opportunities must be advertised through Parish media, including the Parish Council's website, circulation list and village noticeboards as outlined in the PC's Volunteer Policy. The vacancy must now be advertised appropriately and filled in accordance with the PC's Volunteer Policy.

28/21 ROUTINE BUSINESS & ADMINISTRATION

(a) Approval of Minutes

RESOLVED. The minutes of the previous full Council meeting held on 29 July (10/21 to 24/21) were agreed as a true record of the meeting and signed by the Chairman.

(b) Insurance Renewal

This year's premium covering 1 October 2021 to 30 September 2022 shows an increase in premium of £298.51 **It was AGREED** to accept the insurance premium from Penn Underwriting noting that increases in insurance are being reported across the sector.

(c) Deed of Agreement S106 (Addressed during Public Session 27/21)

The Agreement stipulates occupancy of a third house at Wingate Meadow triggers (a) the payment of S106 monies to HDC (b) prior to occupation of the third dwelling on the site the parties will lay out the public open space as an informal meadow in accordance with the public open space scheme approved by HDC to the reasonable satisfaction of the Council (PC).

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NT reports that he placed a call, on 20 September, to Rachel Poulter, HDC's Compliance Officer and awaits a response. **Post Meeting Note** HDC's Planning Enforcement Officer, Sylvia O'Connor, wrote to ME on 30 September advising of an Alleged Breach of obligation of Legal Agreement under S106 of The Town & Country Planning Act 1990 - failure to satisfy clause 15.2 and 12.2. HDC have given ME until 5 October to respond prior to seeking legal proceedings.

29/21 FINANCE

(a) RESOLVED.

- (i) **Financial Statement, Payments & Receipts** as presented were agreed and approved. (Appendix One)
- (ii) **Section 3 - External Auditor Certificate 2020/21** of the AGAR signed by PKF Littlejohn LLP as circulated was noted. JG and the Clerk were thanked for their efforts in achieving this exemplary conclusion.

30/21 PLANNING

(a) **21/02387/HOU 2 Wingate Meadow** for installation of a garage door to the existing carport. **It was AGREED** to offer no objection.

(b) **21/02331/LBC Corner Cottage, The Street** for erection of a single storey rear extension and alterations to windows and doors. **It was AGREED** to offer no objection. **Post Meeting Note:** Application Granted by HDC.

(c) **21/02121/FUL The Old Dairy, The Street** for demolition of existing building and erection of five dwellings with associated parking. **It was AGREED** to submit the following:
*"LS&WPC have no objection in principle to a development of the site. However, LS&WPC feel that the current proposal of five dwellings is an overdevelopment of the site. The existing building is a large low building with a shallow pitch to its roof, sited parallel to the stable building and set well back from the road. So, whilst it takes up a significant area its construction and siting minimise its impact on the landscape. The LS&WPC would strongly object to any additional spread of over development further reducing the strategic gap between Long Sutton and Well and respectfully asks HDC to bear this in mind. The proposed development would inevitably urbanise an otherwise attractive area of open countryside. LS&WPC proposes (a) smaller development (b) more sympathetic architecture. **Post Meeting Note:** Application Refused by HDC.*

(d) **21/02243/LBC The Manor House, The Street** for erection of a fence and gate. **It was AGREED** to offer no objection. **Post Meeting Note:** Application withdrawn.

(e) Other planning matters;

- (i) **To receive report on Big Meadow** - The Chairman advised that this Agenda item had been covered during Public Session 27/21.

31/21 Recreation Ground, Playground - The annual inspection conducted on 21 May highlighted some maintenance areas because of the age of the equipment and flooring. The cableway issues raised were unexpected given the work undertaken last year following the annual safety report. The PI Company, who conducted the annual safety inspection, have recommended that signage indicating safe usage be displayed i.e., one person a time, age limit of 12. **It was AGREED** that (a) signage would be displayed on the cableway as suggested (b) as areas highlighted as 'low or very low risk' **it was AGREED** that following the Licence to Occupy renewal discussions with LWC, 34/21, expenditure on the areas of playground flooring, tree crown lifting would be further discussed.

The monthly Cllr inspections will recommence, replacing the weekly Covid-19 inspections, from October 2021. SR has compiled and shared a rota with fellow Cllrs.

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32/21 Highways, SID & Parish Lengthsman - MB reported **(a) Highways** - It was **AGREED** to contact HCC Highways drawing their attention to areas of poor road surfacing within the village, such as Hyde Road running east to The Court. The 'Stop Give Way' lines have almost disappeared at this junction which, given they are a critical safety feature at this busy unlight school junction, should be addressed ASAP. Road surfaces should be assessed for repair or resurfacing. MB will provide details to the Clerk for her to raise with HCC Highways. **(b) SID** is working well, no issues. **(c) Lengthsman** will be engaged for a day ASAP to remove the old duck house, carry out a final grass cut around the pond and check the silt traps for debris. Spray with Algon or similar the 4 PVC village signs which are staining. Check and clear the two grips on Hayley Lane, which is flooding, opposite the layby. Cut a pathway through the Millennium orchard, install two posts to deter motorised access from the car park into the recreation ground.

33/21 Footpaths & Bridleways - FP Warden's reports "the footpath network is clear and passable".

34/21 LWC Liaison & OGCC Agreement - JG and the Clerk are due to meet LWC's Bursar on Thursday 30 September. The current Licence to Occupy, relating to Recreation Field, Tennis/Netball Courts and Parking Area, terminates on 14 December 2022. A meeting is also scheduled between LS&WPC (JG, NT and the Clerk) to meet with OGCC on 5 October. The purpose of the meeting is to discuss 2020, 2021 Hire Agreement as well as looking to Season 2022. It was **AGREED** that the Clerk will manage the pavilion going forward in terms of the PC's legal obligations i.e., electrical safety, water system chlorination etc. The condition of the pavilion, post cricket season, was agreed by everyone to be unacceptable. Areas of concern will be addressed with OGCC directly.

35/21 LSPS Liaison - SR confirmed the availability and inclusion of the LSPS's choir at the tree lighting ceremony on Saturday 4 December at 5.00 p.m. It was **AGREED** to (a) seek an alternative tree supplier following some disappointment expressed last year from parishioners. (b) purchase new lights with a value no more than £200. The event will be advertised in the November parish magazine, noticeboards, website and circulation list.

36/21 Report on Crime - No report available.

37/21 Any Other Business (Information Only)

(a) Rogue Emails - The PC email system saw evidence of rogue emails in early September. These emails appeared to come from the Chairman's email address. The Clerk respectfully reminded members to ensure that no PC emails were shared with their personal email accounts as this practice compromises both GDPR and the PC email security system's integrity.

(b) Dog Fouling Notices - The parish is seeing an increase, again, in dog fouling and it was agreed to display signage along the most affected footpaths. MB very kindly offered to provide those.

38/21 To Discuss Confidential Business

39/21 Date of next meeting confirmed as Thursday 25 November 2021 @ 7.30.

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APPENDIX ONE - Agenda Item 29/21(a)

FINANCIAL STATEMENT

| | £ |
|---|------------------|
| <u>Lloyds Bank PLC</u> | |
| Treasurers Account | 13,716.74 |
| Instant Saver Account | 8,387.76 |
| Sink Fund | 9,105.03 |
| TOTAL CASH AVAILABLE at 19 September | 31,209.53 |

PAYMENTS & RECEIPTS

| Supplier | Services/Goods | £ |
|------------------|--|----------|
| PKF Littlejohn | External Auditor Fee | 240.00 |
| Came & Co | Insurance Premium 2021/22 | 1,324.82 |
| G K Benford & Co | 1 Green Waste | 45.00 |
| Truly Empowered | August, September (website, email provision) | 31.08 |
| SSE | Electricity Pavilion | 66.54 |
| Susan Richardson | Clerk Salary (August, September) | 1,126.66 |