

LONG SUTTON & WELL PARISH COUNCIL

The Parish Meeting of Long Sutton and Well Parish Council will be held on Thursday 28 September 2023 @ 7.30 p.m. in the Long Sutton Village Hall, The Street, Long Sutton.

AGENDA

- 29/23 APOLOGIES** - To receive apologies for absence.
- 30/23 DECLARATIONS OF INTEREST** arising from this Agenda, Members and Officers are invited to declare any relevant interests. Notwithstanding this item, Members may subsequently declare an interest at any point during the meeting.
- 31/23 PUBLIC SESSION (a)** The meeting will recess for **not more than 15 minutes** to allow any members of public to address the meeting. **(b)** To Receive reports from County & District Councillors.
- 32/23 ROUTINE BUSINESS & ADMINISTRATION**
- (a) **To Ratify** the Minutes of the Annual Parish Council Meeting held on Thursday the 3 August 2023 (15/23-28/23).
 - (b) **To Agree** format & funding of Christmas Tree Lighting Ceremony 2023.
 - (c) **To Discuss** Farnborough Airport Limited's proposal for increased air traffic.
 - (d) **To Discuss** format f& funding of Pond Clearance on Saturday 7 October.
- 33/23 PROPOSALS & RESOLUTIONS**
- (a) **To Approve** Countryside Access Parish Delivery Partnership grant application for £564.00 for the purchase of a hedge cutter.
 - (b) **To Approve** the Equality & Diversity Policy 2023.
- 34/23 FINANCE**
- To Review & Approve;**
- (a) Payments & Receipts as listed & Bank Reconciliation to 31st August 2023 (*Appendix One*)
 - (b) External Auditor's Report for YE 2023.
- 35/23 PLANNING**
- (a) To Review, Comment and/or Note PC responses on planning applications:**
- (i) **23/01736/HOU Mill Cottage, Wingate Lane** for erection of a single storey rear/side extension. Comments invited by 4 September.
 - (ii) **23/01610/HOU Shadowlawn, Copse Lane** for erection of a two-storey front extension, creation of first floor with external staircase to balcony and alterations to doors and windows to ground floor front, rear and side. PC's Comment: *This proposal effectively changes a four-bed bungalow to a 9-bedroom dual home, which although separate will be effectively a dual family home. As per the heritage state a section of which is printed above the change will be in line with the adjacent properties. It will however be a significant change to the character of the building. Close to the conservation area but not within it, the only concern might be access for such increased numbers of vehicles.*
 - (iii) **23/01953/LDC Walnut Tree Cottage, Sutton Common** for a lawful development certificate for an existing use – former agricultural land that is currently used as garden with specimen and fruit trees, wildflower area, wildlife pond and viewing deck. Comment by 26 September.
- (b) Other Planning Matters:**
- (i) Big Meadow update.
- 36/23 To Agree** Recreation Ground, Playground & Pavilion maintenance & refurbishment.
- 37/23 To Receive** update on Highways, SID & Parish Lengthsman.

LONG SUTTON & WELL PARISH COUNCIL

- 38/23** To Receive Report from Footpath Warden.
39/23 To Receive Report on LWC Liaison & OGCC.
40/23 To Receive Report on LSPS Liaison.
41/23 Any Other Business (*Information/Interest ONLY*)
42/23 To confirm date of next meeting, Thursday 30 November 2023 in Long Sutton Village Hall, The Street.

APPENDIX ONE - Agenda Item 34/23 (a)

Approval of Payments & Receipts

BDO LLP	External Audit YE 2023	252.00
Premier Grounds & Garden	Footpath 3 Repair	216.00
Long Sutton Village Hall	Hall Hire May, August	50.00
Arthur J Gallagher Insurance	Insurance 2023/24	1,646.83
Long Sutton Village Hall	Coronation Event	413.34

Bank Reconciliation to 31 August 2023

Treasurer Account	£18,018.58
Business Bank Instant Account (SINK FUND)	£9,152.50
Business Bank Instant Account	£8,431.51
Total Cash	£35,602.59