

LONG SUTTON & WELL PARISH COUNCIL

OPERATION LONDON BRIDGE POLICY

This protocol sets out the action to be taken in the event of the death of H.M. The Queen (codename Operation London Bridge).

1. Plans to mark a death should be implemented only when a formal announcement has been made (via the Press Association, BBC and placing of a notice to the gates of Buckingham Palace).

The State Funeral would be held at Westminster Abbey, (D+10 or D+11 there is some flexibility in the date of the state funeral; for instance, if D+10 falls on a Sunday), after which her body would be buried in a prepared tomb at St George's Chapel, Windsor Castle. Two minutes silence will also be marked at 11.00 a.m. on the day of the funeral followed by 10 days of mourning.

The Clerk will be the lead for this protocol in the event of the Queen's death, in liaison with Long Sutton Parish Council, Long Sutton Village Hall Committee & Long Sutton Church. The following actions will be undertaken to mark the occasion:

- 1.1 A Book of Condolence will be opened on the 1st working day after the day of death in the Vestry of Long Sutton Church from 8.00 a.m. until 8.00 p.m. each day* until the day after the funeral. The book will be loose leaf situated on a table covered with a black cloth with a supply of pens, a suitable photograph in a frame will be placed on the table with a small flower arrangement.
Paper with a black border and wide left-hand margin, hole-punched to fit in a loose leaf binder will be used to allow for pages to be re-ordered if required.
This will then be stored in Winchester Archives and a letter sent to the Private Secretary at Buckingham Palace to acknowledge this.
- 1.2 The Chair of the Parish Council will prepare suitable wording which will be posted on the Parish Council's website.
- 1.3 Any events arranged by the Parish Council during the 10-day mourning period are subject to cancellation with a view to being rearranged.
- 1.4 A list of any changes in events and details on what the Parish Council will undertake during this period will be advertised on the website.
- 1.5 The date of the State Funeral will be a Public Holiday, unless the date falls on a Saturday.

**During the Global Pandemic times of church openings and condolence book signing may be varied.*